



Gazette Name Change – Document Checklist

Gujarat Government Gazette · print & tick

Every document a Gujarat name-change gazette application usually needs, in the order you will use them. Gather the set, tick as you go, and send clear photos of everything on WhatsApp for a free pre-check before anything is filed.

IDENTITY PROOF - ANY ONE, CLEARLY READABLE

Prove who you are

- ☐ Aadhaar card - the most commonly used identity proof.
- ☐ Voter ID (EPIC), passport or driving licence as an alternative photo ID.

ADDRESS PROOF - ANY ONE, CURRENT ADDRESS

Prove where you live

- ☐ Aadhaar, if it shows your present address.
- ☐ A recent electricity, water or gas bill.
- ☐ Passport, ration card or rent agreement.

THE HEART OF THE CASE

The name-change affidavit

- ☐ Affidavit on stamp paper declaring the old name, the new name and the reason for the change.
- ☐ Sworn before a notary - we draft it, arrange the stamp paper and have it notarised.
- ☐ Wording that matches your documents and the newspaper notice word for word.

PHOTOGRAPHS

Recent passport-size photographs

- ☐ As required with the application - plain background, clearly recognisable.

MATCH TO YOUR REASON

Papers that establish why the name is changing

- ☐ After marriage - marriage certificate or wedding proof, plus spouse details as required.
- ☐ After divorce - the decree or relevant court document.
- ☐ Spelling correction / mismatch - documents showing both the wrong and the correct spelling.
- ☐ Minor's name change - birth certificate plus parents' identity proof and consent.
- ☐ Religion or gender change - case-specific documents; message us and we will list them exactly.

Our fixed gazette packages are quoted in writing before work begins; the government fee is shown separately. Full guide: www.harsiddhiservices.in/gazette/ - Checklist reviewed July 2026.