



Class 3 DSC – Document Checklist

Paperless eKYC - typically issued in 24 hours

A Class 3 digital signature is issued through a short paperless verification. Keep this small set ready and the whole thing is done in one sitting - typically within 24 hours.

DOCUMENTS

What to keep ready

- ☐ PAN card - the certificate is linked to your PAN; keep the original handy.
- ☐ Aadhaar - used for eKYC; the Aadhaar-linked mobile must be active for OTP.
- ☐ Recent passport-size photograph - clear, front-facing, plain background.
- ☐ A working email address - verification links and certificate details arrive here.
- ☐ An active mobile number - ideally the Aadhaar-linked one, for the eKYC OTPs.

THE LIVE STEPS

Be ready for the short video verification

- ☐ Phone or laptop with a working camera and microphone.
- ☐ Stable internet so the video and OTP steps do not drop midway.
- ☐ Good lighting and a quiet spot - face clearly visible, code clearly audible.
- ☐ PAN and Aadhaar within reach in case you are asked to show them on camera.
- ☐ A few uninterrupted minutes - the verification must be completed in one go.

THE SEQUENCE

From ready to issued

- ☐ Core set ready: PAN, Aadhaar, photo, and an email and mobile you can access right now.
- ☐ Complete eKYC and OTP - Aadhaar-based verification on your registered mobile.
- ☐ Record the short video, reading the code aloud in good light and sound.
- ☐ Certificate issues - typically within 24 hours - and we help you install the USB token.

DSC issued through licensed Certifying Authorities; we assist and quote our fee in writing first. Full guide: www.harsiddhiservices.in/dsc/ - Checklist reviewed July 2026.